

## MEETING OF THE ONEIDA COUNTY PUBLIC WORKS/SOLID WASTE COMMITTEE

DATE: DECEMBER 8<sup>TH</sup>, 2016

MEMBERS PRESENT: JENSEN, PASZAK, TIMMONS, HOLEWINSKI, CUSHING

ALSO IN ATTENDANCE: STEFONEK/COMMISSIONER, JOLIN/ HIGHWAY & SOLID WASTE DEPARTMENTS, BEN RICH/HIGHWAY , LISA CHARBARNEAU/LRES, DARCY SMITH/FINANCE, MARGIE SORENSON/FINANCE, LLOYD GAUTHER/SHERIFF'S DEPARTMENT, NICK VOS/WDOT

The following matters were taken up to wit:

1. Jensen called the meeting to order at 8:00 a.m. It was noted the meeting was properly posted and the media notified.
2. **Motion:** Cushing/Paszak to approve the agenda. Items may be taken out of order at the discretion of the Chairman. All ayes
3. Chairperson Jensen complimented that 4 out of 5 Committee Members as well as Stefonek and the two Patrol Superintendents for Highway attended the WCHA Leadership Conference in Wausau.
4. **Motion:** Cushing/Jensen to approve the minutes of the Public Works/Solid Waste meeting held on November 22<sup>nd</sup>, 2016. All ayes
5. **Motion:** Timmons/Jensen to approve Highway Department vendor vouchers #668-701 for \$25,662.51 and vendor vouchers #702-715 for \$28,510.95 and to approve Solid Waste vendor vouchers for a total of \$13,207.37 All ayes
6. **Motion:** Cushing/Paszak to approve the 2017 WisDOT RMA (Routine Maintenance Agreement) as submitted. All ayes
7. Sorenson presented the Committee with a 5 year comparison report through November each year. Discussion was held on economic downturn, recycling trends and initiatives to increase revenue after examining each business unit. Stefonek projects the upcoming changes to the Solid Waste department will facilitate efficiency and reduce expenses.
8. **Motion:** Jensen/Timmons to approve waiving the overhead rate for shop mechanic labor when labor is performed at the Sheriff's Department. All ayes
9. **Motion:** Holewinski/Cushing to approve the vacancy review appeal for a Mechanic/Equipment Operator position at the Highway department and forward to LRES. All ayes
10. Charbarneau reviewed the Oneida County policy on comp time for salaried employees. Holewinski questioned whether or not hours earned in one department should be paid by another department. After some discussion, Cushing recommended that it be put on the Labor Relations Committee agenda and discussed. Jensen and Stefonek will discuss Stefonek's allowable comp hours for highway.
11. **Motion:** Holewinski/Cushing to go into closed session. Roll call vote taken. All ayes. Committee went into closed session at 9:49 am.

12. **Motion:** Cushing/Paszak to return to open session. Roll call vote taken. All ayes. Committee returned to open session at 9:56 am.

Action taken in closed session:

- To approve the Solid Waste Patrol Superintendent to remain at current position until 1/2/17 for the purpose of providing training for the incoming Solid Waste Manager.
13. Stefonek presented the Committee with a written thought progression on administrative take home vehicle usage. Committee asked several questions and again requested detailed justification. Committee was in full agreement that the “On-call” highway administrative employee should always be provided a county vehicle. It was further agreed that no county vehicle shall be used by the Solid Waste department for commuting purposes. Item tabled to next meeting.
14. **Motion:** Jensen/Cushing to authorize the purchase of a smart TV monitor to set up for training purposes in the upstairs conference room not to exceed \$800. All ayes
15. **Motion:** Cushing/Jensen to approve the Solid Waste credit application for Tip-Up Painting and Contracting with a \$500 start-up limit. All ayes
16. Commissioner’s Report: Stefonek reported that the Town of Enterprise has signed the original winter maintenance contract. The County has plowed a couple of times but after the upcoming weekend will need a new LTE employee. Stefonek also mentioned how beneficial he felt it was for the highway patrol superintendents to attend the WCHA Leadership conference in Wausau, specifically on “how to start new employees on the right track”. Liquid Brine will be discussed at a later meeting. Nick Vos from WisDot will be presenting a meeting on Monday 12/12/16 on winter snow-plowing expectations to the patrolmen and also Jack Keiffer will talk about accident preparation.
17. Future Meeting dates:
- Tuesday, December, 20<sup>th</sup>, 2016 at 8:00 am
  - Thursday, January 12<sup>th</sup>, 2017 at 8:00 am
  - Thursday, January 26<sup>th</sup>, 2017 at 8:00 am
18. Future Agenda Items:
- Beet juice update
  - Glass sales/Fee schedules
  - Solid Waste hauling contract
19. **Motion:** Timmons/Holewinski to adjourn at 10:36 am. All ayes

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Committee Chairperson

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Committee Secretary